

Longton Parish Council

Minutes of the **PARISH COUNCIL MEETING** held on

Tuesday the 4th December 2018 in **LONGTON LIBRARY** commencing at 7.30pm.

Present: Cllrs Gooch, Artis, Fox, Welch, Garside, Riley, Mather, Coulton, Alsop, Wignall and Barnes

There were five members of the public present

94/18 To receive Apologies

Cllr Turner

95/18 To consider and approve the Minutes of the Meeting held on the 6th November 2018 (enclosed)

It was resolved that the Minutes of the Meeting held on the 6th November 2018 should be approved and signed by the Chairman as a true and accurate record

96/18 To receive Declarations of Interest

Cllr Mather declared a personal and prejudicial interest in planning application 07/2018/8377/FUL since she lives in the property which is the subject of the application

Cllr Riley declared a personal and prejudicial interest in planning application 07/2018/8687/HOH since she lives near the property which is the subject of the application

Each member left the room during and did not participate in the debate or voting on the respective applications.

97/18 To adjourn the meeting for a period of public participation

The meeting was adjourned

A resident stated that bus service 12 was generally good and that he would like the Council to retain the half hourly service.

A resident stated that HGV's would still be a problem in New Longton even when the by pass had been created and that some restrictions were needed. He also stated that he did not wish to see any grandiose schemes implemented in New Longton as a result of the recent surveys undertaken by SRBC.

A representative of Preston Bus outlined the history of the subsidy which is currently provided for bus service 12 and explained the reason for the significant proposed increase which was due to the losses currently being sustained. He responded to some questions asked by members and residents present.

The meeting was reconvened

98/18 To consider the list of the planning applications as set out below:

07/2018/8355/OUT – Outline application (Access, Layout, Scale) for erection of three detached dormer bungalows following demolition of existing out buildings @ Rosedale Gill Lane Longton PR4 4SR

07/2018/8377/FUL – Conversion of existing stables to form a two-bed dwelling together with pitched roof over a flat roofed area and single storey extension to northern elevation @ Pear Tree Farm 147 Chapel Lane New Longton PR4 4AD

07/2018/8516/FUL – Formation of field access adjacent No 249 Chapel Lane (Resubmission of 07/2017/2844/FUL) on Land between Chapel Lane and Saunders Lane

07/2018/8583/FUL – Erection of 9 dwellings following demolition of existing equestrian centre buildings @ Longton Equestrian Centre Chapel Lane Longton PR4 5NA

07/2018/8635/CLD – Application for Lawful Development Certificate for a proposed single storey side/rear extension @ 40 Spendale Close Longton PR4 5LN

07/2018/8687/HOH – Formation of hipped roof to gable roof to create conversion of existing garage to living accommodation @ 52 Station Road New Longton PR4 4ZB

It was resolved that no representation should be made

99/18 To approve the following payments:

On Line	P Heise	Lengthsman Invoice 8	1356.00
On Line	NLVH	Room hire	36.00
On Line	P Heise	Lengthsman Invoice 7	972.00
On Line	Printing World	Newsletter	444.00
Direct Debit	CPRE	Subscription	50.00
On Line	Newgate Nurseries	Plants collected by Lengthsman	67.80

It was resolved that the payments mentioned above should be approved

100/18 To consider whether this Council wishes to continue to provide a subsidy for the continuation of bus service 12 and if so, decide which option might be most suitable.

The quote for providing the current timetable from 1st April 2019 for twelve months is £79,000. This is a half hourly service costing 2 buses and four drivers.

An alternative quote for providing an hourly service, one bus, is £39,250.

Below is an extract from this Council's Financial Regulations which must be considered in full as part of the decision-making process

Procedures as to contracts are laid down as follows:

- (a) *Every contract shall comply with these financial regulations, and no exceptions shall be made otherwise than in an emergency provided that these regulations shall not apply to contracts which relate to items (i) to (vi) below:*
 - (i) *for the supply of gas, electricity, water, sewerage and telephone services;*
 - (ii) *for specialist services such as are provided by solicitors, accountants, surveyors and planning consultants;*
 - (iii) *for work to be executed or goods or materials to be supplied which consist of repairs to or parts for existing machinery or equipment or plant;*
 - (iv) *for work to be executed or goods or materials to be supplied which constitute an extension of an existing contract by the Council;*
 - (v) *for additional audit work of the external Auditor up to an estimated value of £250.*
 - (vi) *for goods or materials proposed to be purchased which are proprietary articles and/or are only sold at a fixed price.*
- (b) *Where it is intended to enter into a contract exceeding £50,000 in value for the supply of goods or materials or for the execution of works or specialist services other than such goods, materials, works or specialist services as are excepted as set out in paragraph (a) the Clerk shall invite tenders from at least three firms.*
- (c) *When applications are made to waive financial regulations relating to contracts to enable a price to be negotiated without competition the reason shall be embodied in a recommendation to the Council.*
- (d) *Such invitation to tender shall state the general nature of the intended contract and the Clerk shall obtain the necessary technical assistance to prepare a specification in appropriate cases. The invitation shall in addition state that tenders must be addressed to the Clerk in the ordinary course of post. Each tendering firm shall be supplied with a specifically marked envelope in which the*

tender is to be sealed and remain sealed until the prescribed date for opening tenders for that contract.

- (f) All sealed tenders shall be opened at the same time on the prescribed date by the Clerk in the presence of at least one member of Council.
- (g) If less than three tenders are received for contracts above £50,000 or if all the tenders are identical the Council may make such arrangements as it thinks fit for procuring the goods or materials or executing the works.
- (h) The Council shall not be obliged to accept the lowest tender

It was resolved that this Council wished to continue with a half hourly service from 1st April 2019. It was further resolved that in accordance with Financial Regulations that the service should be placed to tender.

101/18 To consider the request from LVMRG Trustee that this Council fund from its reserves and CIL monies significant improvements to the overflow car park at LVMRG at a total estimated cost of £39920.00 and undertake the project management of the improvements if agreed subject to a contribution being made to the project from Trustee funds. This Council would, if the request is approved in principle, need to agree the level of contribution expected from the Trustee, obtain planning permission, obtain a further competitive quote and consider the expenditure relative to the setting of the Precept for 2019/2020 to be discussed later at this meeting and consider any other requirements that it might feel appropriate as part of the project conditions.

It was resolved that this council did wish to undertake the improvements to the overflow car park at LVMRG, that two alternative quotes should be sought and Council CIL monies and reserves should be used to meet the cost with a £10K contribution being sought from the LVMRG Trustee as a condition of the works being undertaken.

102/18 To consider the enclosed Draft Budget and in the light of any decisions made under items 7 and 8 above, set a Precept for 2019 / 2020.

The Draft Budget has included expenditure of £50K to support the continuation of bus service 12 but may need amendment following decision at item 7 above

The Draft Budget has assumed a Precept inflationary increase of 5% covering the last two years. It should be noted that in 2016/2017 the Precept was set at £83200 reduced to £73200 in 2017/18 and held at that level for 2018/19.

The Draft Budget shows an expected reserve position of just over £41K at end of March 2020 subject to revision as outline above.

It was resolved that the Precept for 2019/20 should be set at £116000 to allow for the additional bus service costs, provision of significant improvements to the LVMRG car park and to provide a level of reserves to allow further currently unidentified projects to be undertaken should the need arise.

103/18 To approve payment of one quarter share of the Clerk's 2019 SLCC membership subscription (approx total £284) and attendance incl. previous overnight stay costs at the Practitioners Conference 2019 (approx £424) being a combined net cost to each Council for whom he works of approx £177.00 (last year £167.50)

It was resolved that the payments detailed above should be authorised.