

# Longton Parish Council

Minutes of **THE ANNUAL PARISH COUNCIL MEETING** held on  
Tuesday the 3<sup>rd</sup> May 2016 in **LONGTON LIBRARY** at 7.30pm

Present Cllrs Gooch, Artis, Wignall, Turner, Mather, Alsop, Fox, Welch, Garside & Coulton

There was one member of the public present

45/16 To elect a chairman for the following 12 months who will sign the 'Acceptance of Office' form

***Cllr Gooch was elected Chairman for the following 12 months – he signed his Acceptance of Office form***

46/16 To elect a Vice Chairman for the following 12 months'

***Cllr Fox was elected as Vice Chairman for the following 12 months***

47/16 To receive Apologies

***Cllrs Barnes and Riley***

48/16 To consider and approve the Minutes of the Meeting held on the 5th April 2016 (enclosed)

***It was resolved that the Minutes of the meeting held on the 5<sup>th</sup> April 2016 should be signed by the Chairman as a true and accurate record***

49/16 To receive Declarations of Interest

***Cllr Mather declared a personal and prejudicial interest in planning application 2016/0177 due to her living at that address. She left the room and did not take part in the debate or voting on this application.***

50/16 To adjourn the meeting for a period of public discussion.

*The meeting was adjourned*

*The resident present explained that he was the applicant to planning application 2016/0245 and that he had attended the meeting to explain further his application. He responded to some questions from members.*

*The meeting was reconvened*

51/16 To consider the list of the planning applications as set out below:

07/2016/0177/FUL – Erection of five bedroomed detached dwelling with attached double garage following demolition of existing dwelling @ Oak View 4 Oak Gardens Longton PR4 5XP

07/2016/0245/HOH – Conversion of existing sunroom/store to one bedroomed annexe @ Pear Tree Farm 247 Chapel Lane New Longton PR4 4AD

07/2016/0269/HOH – Single storey extension @ 168 Chapel Lane Longton PR4 4AE

07/2016/0302/HOH – Single storey extension to rear of garage @ 4 Pinfold Longton PR4 5AE

07/2016/0303/HOH – Single storey extension to side and rear @ 2 Pinfold Longton PR4 5AE

***It was resolved that no representation should be made to the above applications***

52/16 To authorise payment of the following accounts:

|              |           |                    |        |
|--------------|-----------|--------------------|--------|
| 300053       | LCC       | Room Hire          | 60.00  |
| 300054       | NLVH      | Room Hire          | 126.00 |
| On Line 17/4 | Len Slade | Internal Audit Fee | 105.00 |

***It was resolved that the above mentioned payments should be approved***

53/16 To appoint representatives to attend the following groups:

Brickcroft Management Committee (two members – last year Cllrs Welch and Artis)  
LALC Area Committee (three potential representatives – last year Cllrs Gooch and Artis)  
Hutton Grammar School Foundation (one member – last year Cllr Gooch)  
PACT (one member – last year Cllr Fox)  
New Longton Village Hall Committee (one member – last year Cllr Coulton)

***It was resolved to appoint the following representatives:***

***Brickcroft Management Committee – Cllrs Welch and Artis***

***LALC Area Committee - Cllrs Gooch and Artis***

***Hutton Grammar School Foundation - Cllr Gooch***

***PACT - Cllr Fox***

***New Longton Village Hall Committee - Cllr Coulton***

54/16 To consider and approve the Internal Auditors Report for the year ended 31st March 2016

***It was resolved that the Internal Auditors Report for the year ending 31<sup>st</sup> March 2016 should be approved***

55/16 To receive and approve the Financial Statement of Accounts to the 31<sup>st</sup> March 2016 (enclosed)

***It was resolved that the Financial Statement of Accounts to the 31<sup>st</sup> March 2016 should be approved***

56/16 To approve and authorise the Chairman and RFO to sign Section 1 (Annual Governance Statement) and Section 2 (Statement of Accounts) being part of the Annual Audit for the year ending 31<sup>st</sup> March 2016 (papers enclosed)

***It was resolved that the above mentioned documents should be approved and that the Chairman and RFO should sign Section 1 (Annual Governance Statement) and Section 2 (Statement of Accounts) being part of the Annual Audit for the year ending 31<sup>st</sup> March 2016***

57/16 To confirm renewal of the Council's insurance with Zurich Insurance for an appropriate term (last year £522.50). The existing LTA has now come to an end. This Council is offered a one-year term at £535.22, a three-year term at £513.24 or a five-year term at £491.29

***It was resolved that this Council should renew its insurance policy for a 5-year term as outlined above.***

58/16 To consider the enclosed correspondence from LALC and if appropriate nominate a representative to coordinate with LALC with a view to submitting the expression of interest form as explained therein in respect of Longton library.

***It was resolved that Cllr Fox should be nominated to coordinate with LALC as above***

59/16 To consider the enclosed proposal for a portacabin extension adjacent to NLVH

***It was resolved that this Council needed much more information before considering the proposal in that the drawing produced was not to scale and that the portacabin did appear to be particularly large. It was further resolved that the Clerk should communicate with the applicant asking for full scale drawings as would be required as part of any planning application showing appropriate elevations, a full business case outlining the facilities to be provided and financial projections as would be required for any funding application and precise detail as to how utility supplies would be installed and dealt with, on what base the portacabin would be erected, consideration as to what sort of license they would require from the Parish Council including monetary consideration thereof and proposals for the removal should that be required at any stage in the future.***

60/16 To consider opting into the PROW Scheme with LCC which will generate an income of £250.00 to be used for PROW work at our discretion

***It was resolved that this Council should enter into the PROW Scheme.***

61/16 To consider in view of the changes to the PROW Scheme whether this Council should or should not undertake works on PROWs beyond the financial support provided by LCC as outlined in agenda item 16 if approved.

***It was resolved that this Council should undertake works on PROWs beyond the financial support provided by LCC but only to the extent that such works affected the two villages of Longton and New Longton itself and should not extend to the open countryside areas of the Parish, the decision as to which works would be undertaken being left to the discretion of the Clerk.***

62/16 To confirm that this Council remains eligible to use the General Power of Competence since it has the required number of elected members and the clerk holds the requisite qualification.

***It was resolved that this Council remains eligible to use the General Power of Competence***

63/16 To consider further whether this Council should contribute to the cost of a consultation to establish the need for a Western Parishes to Leyland bus route as suggested by LALC following recent meetings.

*This item was deferred from a previous meeting so that enquiry could be made as to what other Western Parishes thought in terms of making a contribution – enquiries have been made of Much Hoole PC, Hutton PC, and Little Hoole PC all of whom have indicated that they would not be prepared to put up a share of any funding.*

***It was resolved that in the light of the responses from other local parishes this Council was not prepared to fully fund any consultation and that the matter therefore should now be closed.***

64/16 To set the annual fee for New Longton Rovers Junior FC (Last year £300) and note that no progress has been made with regard to a formal license

***It was resolved that the annual fee should be set at £300.00***

65/16 To consider an amendment to the Service 12 bus route as per enclosed description.

***It was resolved that the minor amendment to the route should be approved.***