

Longton Parish Council

Minutes of **THE ANNUAL PARISH COUNCIL MEETING** held on

Tuesday the 1st May 2018 in **LONGTON LIBRARY** immediately after the conclusion of the Annual Parish Meeting which commenced at 7.30pm.

Present: Cllrs Gooch, Wignall, Artis, Alsop, Fox, Welch, Turner, Coulton, Mather, Barnes, Garside and Riley

There were no members of the public present

34/18 To elect a Chairman for the following 12 months who will sign the 'Acceptance of Office' form

Cllr G Gooch was elected as Chairman for the following 12 months – he duly signed his 'Acceptance of Office' form

35/18 To elect a Vice Chairman for the following 12 months'

Cllr Fox was elected as Vice Chairman for the following 12 months

36/18 To receive Apologies

None

37/18 To consider and approve the Minutes of the Meeting held on the 3rd April 2018 (enclosed)

It was resolved that the Minutes of the Meeting held on the 3rd April 2018 should be approved and signed by the Chairman as a true and accurate record

38/18 To receive Declarations of Interest

None

39/18 To adjourn the meeting for a period of public discussion.

There were no members of the public present

40/18 To consider the list of the planning applications as set out below:

07/2018/2116/FUL – Erection of 1no dormer bungalow @ 310 Chapel Lane New Longton PR4 4AB

07/2018/2156/FUL – Erection of stable block consisting of 5 stables and a tack room and the construction of a menage @ Marsh Farm Hall Carr Lane Longton PR4 5JN

07/2018/2157/FUL – Erection of Agricultural building for the storage of produce and machinery @ Marsh Farm Hall Carr Lane Longton PR4 5JN

07/2018/2128/HOH – First floor extension with dormer to front, single storey extension to rear of garage @ 21 Meadoway Longton PR4 5BB

07/2018/2210/HOH – Single storey rear extension @ 51 Franklands Longton PR4 5WD

07/2018/2477/APD – Application of prior approval for a proposed change of use of agricultural building to 3no dwellings (Class C3) Land to the rear of Brenfield 56 Hall Lane Longton PR4 5ZD

It was resolved that no representation should be made.

41/18 To authorise payment of the following accounts:

On Line	LALC	Subscription 2018/19	677.75
On Line	L Slade	Internal Auditor	105.00
On Line	NLVH	Room Hire	108.00
On Line	LCC	Room Hire	60.00
On Line	CW Berry	Lengthsman Materials	9.14

It was resolved that the payments mentioned above should be approved

42/18 To appoint representatives to attend the following groups:

LALC Area Committee (three potential representatives – last year Cllrs Gooch and Artis)
Hutton Grammar School Foundation (one member – last year Cllr Gooch)
PACT (one member – last year Cllr Fox)
New Longton Village Hall Committee (one member – last year Cllr Coulton)

It was resolved that the appointed representatives should be the same as last year

43/18 To consider and approve the Internal Auditors Report for the year ended 31st March 2018

It was resolved that the report mentioned above should be approved

44/18 To receive and approve the Financial Statement of Accounts to the 31st March 2018 (enclosed)

It was resolved that the Financial Statement of Accounts to the 31st March 2018 should be approved

45/18 To approve and authorise the Chairman and RFO to sign Section 1 (Annual Governance Statement) and Section 2 (Statement of Accounts) being part of the Annual Audit for the year ending 31st March 2018 (papers enclosed)

It was resolved that the above documentation should be approved and that the Chairman and RFO should sign Section 1 (Annual Governance Statement) and Section 2 (Statement of Accounts) being part of the Annual Audit for the year ending 31st March 2018

46/18 To confirm renewal of the Council's insurance with Zurich Insurance for the next 12 months at £515.08 under the current LTA (last year £509.51).

It was resolved that this Council should confirm renewal of its insurance policy as above.

47/18 To set the annual fee for New Longton Rovers Junior FC (Last year £300)

It was resolved that the fee for NLRJ FC should be set at £300.00

48/18 To consider and accept the enclosed request that the 4-foot fence which is to be erected around the nursery portacabin and which has already been agreed shall remain in place for as long as the cabin is present ie 5 years. This acceptance is required for funding purposes.

It was resolved that this Council should accept the request as outlined above.

49/18 To note the enclosed report and approve and adopt the enclosed documentation:

Longton Parish Council Personal Data Audit 2018
Longton Parish Council Information Data Protection Policy 2018
Longton Parish Council Retention and Disposal Policy 2018
Longton Parish Council General Privacy Notice 2018

It was resolved that the Audit and Policies mentioned above should be approved and adopted

50/18 To appoint on a temporary basis, pending further clarification, the Clerk as the Data Protection Officer, for Longton Parish Council

It was resolved that the Clerk should be appointed as Data Protection Officer on a temporary basis as outlined above.